

City Attorney

Legal Advice and Support

City Manager

Council Meeting Administration

Community Services

Adult Collection
Adult Reference Assistance.
Aquatics - Centennial Pool - Rentals
Aquatics - Roosevelt Pool - Operation//Repair and Maintenance
Aquatics - Sunset Pool - Operation/Repair and Maintenance
Aquatics - Sunset Pool - Programs, Events and Services
Athletics - Rentals
Basic Needs Information, Referral, & Assistance
Children/Teen Programs
Community Investment - Neighborhood Revitalization
Community Investment - Public Services – Assistance to Non-profits
Community Problem Solving (Gang Response & Intervention)
Counseling
CYR Administration / Youth Center / Meeker Center Management
Early Childhood Collaboration and Alignment
Environmental Codes Enforcement
Home Ownership - Emergency Grant Program
Human Service Agency Contracts
Leadership & Supervision
Memorial Building - General Programs Operation/Repair and Maintenance
Museum Auditorium Expansion
Neighborhood Group Leaders Association
Nuisance Codes Enforcement
Recreation Center - Operation/Repair and Maintenance
Resource Referral & Education
Senior Center Management
Temporary Exhibitions
Youth Development
Zoning Ordinances Codes Enforcement

Finance

Budgeting
CIP Development
Development & Redevelopment Projects
Loss Control (Claims)
Payroll Processing
Pension Administration
Urban Renewal Projects

Human Resources

Benefits Administration
Compensation Administration
Employee / Labor Relations
Records Management
Regulatory Compliance

Mayor and Council

Council Meeting Administration

Municipal Court

Liquor Board

Planning and Development Services

Airport Management
Building Inspection
Building Permit Issuance
Code Amendments
Comprehensive Planning
Data and report Generation
Development Review
Development Services
Major Maintenance
Plan Review
Public Airport Development
Regulatory Compliance
Routine Maintenance
Transportation Planning
Urban Renewal Projects

Power and Communications

Broadband Service Provision
Development Review
Electric Service Provision
Street Lighting
Traffic Lights/Sign Lighting/Radar Feedback Signs

Public Safety

Animal Control Safety and Enforcement
Boulder Regional Emergency Telephone Service Authority (BRETSA)
City Produced Special Events
Codes and Planning
CBI CCI Computer System Coordinator
CCI and NCIC Records
Community Safety Education
Cyber Crimes
Development Review
Domestic Violence Crimes
Emergency Calls for Service
Emergency Management
Emergency Medical Services - Medical Director
Emergency Notification System
Field Training and Evaluation
Financial Crimes
Fire Response and Suppression
Gang Intervention and Prevention
Hazardous Material Inspection and Compliance
Hazardous Materials Response
Leadership & Supervision
Management of Public Safety Contracts & IGAs
Neighborhood Watch
New Construction Codes and Planning
Person Crimes
Pre Plans
Private Special Events
Proactive Patrol
Proactive Public Information, Education and Marketing
Property Crimes
Radio Programming and Maintenance
Routine Calls for Service
School Intervention and Prevention
School Safety and Enforcement
Sex Offender Registration/Tracking/Compliance
Staff Training
Technical Rescue Response
Traffic Coactive Services
Traffic Proactive Services
Traffic Reactive Services
Volunteer Management
Wildland Fire Response

Public Works and Natural Resources

- Asphalt & Concrete Pavement Maintenance & Repair
- Assets Management Planning
- Biosolids Management
- Button Rock Dam and Raw Water Regulating
- CIP Development
- Construction Inspection of Public Improvements for CIP Projects
- Construction Inspection of Public Improvements for Development
- Develop and manage Annual Water Supply/Drought Management Plan
- Develop CIP
- Development Review
- Ditch Maintenance
- Drainage and Culvert Maintenance
- Electric Service Provision
- Flood Plain Management and Permitting
- General Land Management
- Guardrail and Handrail Maintenance
- Inspections/Condition Assessments of Street infrastructure
- Instrumentation
- Land Development & Infrastructure Permits Review
- Long Line Striping
- Maintenance of Design Standards
- Manage large scale future water supply projects
- Master Planning Utilities
- Park Planning and Development and Improvement
- Potable Water Service
- Project Management of Capital Projects
- Project Management of Public Improvement Construction for Developments
- Raw Water System Administration
- Raw Water System Operations
- Regulatory compliance - drinking water
- Regulatory compliance - stormwater
- Regulatory compliance - wastewater
- Residuals Management
- Right of Way Trimming/Line of Sight
- Sewer Collection and Wastewater Treatment
- Short Line Markings
- Snow Removal
- Stormwater Operations & Maintenance
- Street Sign Maintenance
- Street Sweeping
- Union Reservoir Grounds Maintenance
- Utilities
- Water quality laboratory
- Watershed sampling
- Winter Storm Operations

Shared Services

- Contract Administration
- Council Agenda Management
- Enterprise Application support
- Enterprise Database Administration
- Enterprise Mandates
- Enterprise Network Security management
- Enterprise Network Server management
- Enterprise Network Storage management
- Enterprise Web presence Administration
- Fuel Infrastructure Management
- Purchasing Services
- Records Management--Central Records and File Management
- Vehicle Purchases/ Vehicle Salvage
- Vehicle Repairs, Vehicle Sublet, and Vehicle Preventive Maintenance

City Attorney

- Contracts
- Ordinances

City Manager

- Oil and Gas Coordination
- Proactive Public Information, Education and Marketing

Community Services

- Adult Programs
- Aquatics - Centennial Pool - Operation/Repair and Maintenance
- Aquatics - Centennial Pool - Programs and Services
- Aquatics - Kanemoto Pool - Operation/Repair and Maintenance
- Aquatics - Kanemoto Pool - Programs, Events and Services
- Aquatics - Roosevelt Pool - Programs, Events and Services
- Aquatics - Sunset Pool - Rentals
- Athletics - Youth
- Boards & Commissions Support
- Children/Teen Collection
- Children/Teen Outreach
- Children/Teen Reference Assistance
- City Produced Special Events
- City Produced Special Events Public Information Sponsorship and Support
- Collaborative Service Coordination-Community
- Community Investment - Poverty Reduction - Circles Campaign
- Community Investment - Poverty Reduction - RISE Program
- Cultural Competency
- Dia de los Muertos
- Educational Programs
- Family Success and Parenting
- Field Maintenance - Clark Park
- Field Maintenance - Garden Acres
- Field Maintenance - Neighborhood Parks - Athletic Activity Preparations
- Field Maintenance - Off Seasonal
- Field Maintenance - Sandstone Ranch
- Genesis
- Graffiti Removal and Abatement
- Health & Physical Wellbeing
- Health and Safety Codes Enforcement
- Home Ownership - Architectural Barrier Removal Program
- Home Ownership - General Homeowner Rehab Program
- Homebound Service
- Homeless Assistance - Longmont Housing Opportunity Team Partnership
- Homeless Assistance - Management of Homeless Service Contract
- Homeless Assistance - Management of Mental Health Contract
- Homeless Assistance - Rent Deposit Program for Persons who are Homeless
- Homeownership - General Homeowner Rehab Program
- Interlibrary Loan (ILL)
- Internal Support for Conflict Resolution Facilitation and Community Involvement
- Memorial Building - General Programs - Rentals
- Memorial Building - General Programs - Contracted
- Memorial Building - General Programs - In-house
- Neighborhood Activity Grants
- Neighborhood Improvement Grants
- Neighborhood Revitalization
- Permanent Installations
- Proactive Public Information, Education and Marketing
- Reactive Public Information Media Relations
- Recreation & Leisure
- Recreation Center - Programs, Events and Services
- Rental Housing - Private Property Loans
- Rental Housing - Non-Profit Loans
- Rental Housing - Non-Profit Loans/Grants
- Rental Housing - Rent Deposit Program for Persons with Disabilities
- Seasonal Ice Rink
- Senior Led Activities
- Sunset Golf Course - Building and Equipment Maintenance
- Sunset Golf Course - Golf and Clubhouse Operations
- Therapeutics - Recreation Programs
- Translations/Interpretation
- Twin Peaks Golf Course - Building and Equipment Maintenance
- Twin Peaks Golf Course - Golf and Clubhouse Operations
- Ute Creek Golf Course - Building and Equipment Maintenance
- Ute Creek Golf Course - Golf and Clubhouse Operations
- Volunteer Management
- Youth Programs - Intramurals

Finance

- Additional Appropriations
- CIP Amendments
- Debt Management/Capital Funding
- Financial Reporting
- LDDA Support
- Loss Prevention

Human Resources

- Staffing and Recruitment

Mayor and Council

- Council Administrative Support

Municipal Court

- Judge Trials
- Jury Trials
- No Trials
- Trials - Do Not Pay

Non Departmental

- Video Services/Channel 8 Cable Trust

Planning and Development Services

- Boards & Commissions Support
- Contractor Licensing
- Development and Redevelopment Projects
- Elevator Inspections
- Historic Preservation
- Housing Inspection
- Intergovernmental Activities

Power and Communications

- Budgeting - Power and Communications
- Cost-of-service Studies and Rate and Impact Fee Development

Public Safety

- Bomb Squad
- City Produced Special Events
- Community Service Assists
- Crime Analysis
- Crime Free Multi-Housing
- Crime Suppression
- Emergency Alarm Response
- Emergency Medical Response and Patient Care
- Extra Duty Employment Program
- Fire Safety Education
- Gang Suppression
- Juvenile Fire Setter Intervention
- Longmont Ending Violence Initiative
- Management of Firing Range for Public Use
- Non-Emergency Calls for Service
- Private Special Events
- Professional Standards
- Public Safety Applications System Administration
- Reactive Public Information Media Relations
- Records Accuracy and Release
- Restorative Justice
- Sex Offender Registration/Tracking/Compliance
- Special Enforcement Unit
- SWAT Tactical Services
- Technical Support
- Uniform Crime, Nat Incident Based, Nat Fire Information Reports
- Victim Services

Public Works and Natural Resources

- Bridge Project Planning & Management
- Button Rock Preserve recreation management
- City Wide Building Safety
- Closed Landfill operations
- Cost-of-service Studies and Rate and Impact Fee Development
- Crack Sealing
- Curbside Recycle Collection
- Curbside Trash Collection
- Development Acceptance of Public Improvements
- Facility Predictive Maintenance/CIP Identification & Management
- Facility Proactive Maintenance & Analysis/CIP Identification & Management
- Facility Repair Services/Facility Analysis
- Forestry - Integrated Pest Management
- Forestry - Safety, Risk and Code Enforcement
- Fully Landscaped Arterials & Secondary Greenway Maintenance
- Industrial pretreatment
- Irrigation
- Land Acquisition
- Maintenance, Repair and Preparation of Sport Fields, Courts, Playgrounds
- Park Facility Maintenance and Repair
- Park Mowing
- Pavement Maint. - Maintain & Repair Alleys
- Primary Greenways, District Parks, Native-Dryland ROW Area Maintenance
- Proactive Public Information, Education and Marketing
- Ranger Patrol
- Road Maintenance Intergovernmental Agreements
- Sidewalk, Curb and Gutter Repair/Maintenance
- Sign Installation
- Sign Manufacturing
- Signs and Pavement Markings
- Snow Removal
- Stormwater management permits
- Sustainability
- Traffic Control
- Traffic Signal Timing, Operation and Maintenance
- Tree Maintenance and Tree Planting
- Underground Utility Locates
- Union Reservoir Swim Beach
- Water Rights Accounting
- Water Rights Administration
- Weed Control

Shared Services

- Budget and Fleet Lease Rates
- City Produced Special Events
- Database Management
- Divisional Application support
- Divisional Printing services
- Elections
- Enterprise Data Backup Administration
- Enterprise Disaster Recovery Server management
- Enterprise Disaster Recovery Storage management
- Enterprise Network Connectivity management
- Enterprise Network remote access management
- Enterprise Phone system Administration
- Fuel Management
- Multi-divisional Application support
- Multi-divisional Hardware support
- Procurement Card Program
- Records Management--Citywide Records Program Administration
- Records Management--Open Records Research Requests
- User support
- Vehicle Infrastructure Management

City Attorney

- Citywide Projects Support
- Collective Bargaining
- Council Administrative Support
- Liquor License Violations
- Litigation
- Non-Traffic Violations
- Oil and Gas Coordination
- Traffic Violations

City Manager

- Council Administrative Support
- Customer Request Tracking
- Leadership & Supervision
- Reactive Public Information Media Relations

Community Services

- Adult Computer Lab
- Adult Outreach
- Aquatics - Centennial Pool - Special Events
- Art Maintenance and Conservation
- Art on the Move
- Athletics - Adults
- Boards & Commissions Support
- Boulder County Prevention and Intervention Program
- Caregiver Information, Education, & Support
- Children's and Teen's Computer Lab
- Clubs
- Collaborative Service Coordination-Internal
- Community Investment - Capital Improvements (ED) Projects
- Community Special Events
- Community-based Artwork
- Concessions - Clark Park
- Concessions - Garden Acres
- Concessions - Recreation Center
- Concessions - Sandstone Ranch - Phases I and II
- Concessions - Sunset Pool
- Conflict Resolution Facilitation Direct services to the Community
- Cultural Competency Cultural Event Grants
- Discover Neighbor, Discover Home Grants
- Discovery Days
- Economic Development - Business Revolving Loan Fund
- Economic Development - Commercial Revitalization Program
- Economic Development - Micro-Business Development Program
- Facility and Grounds Maintenance
- Facility Event Rentals
- Home Buyer - Down Payment Assistance Program
- Home Buyer - Fee Waiver/Fee Offset Program
- Home Buyer - Habitat for Humanity Land Acquisition
- Home Buyer - Homeownership Training Program
- Home Buyer - Individual Development Accounts (IDA) Program
- Home Buyer - Support of the New Construction of Affordable Hsg
- Home Ownership - Community Housing Program
- Home Ownership - Foreclosure Prevention Program
- Home Ownership - Post Purchase Education
- Leadership & Homeowners Association Training
- Meeting Rooms
- Museum Archives
- Museum Permanent Collection
- Outdoor Program
- Outreach and Education
- Parking Enforcement
- Permanent Exhibition
- Portal Gallery Exhibitions
- Proactive Public Information, Education and Marketing
- Reactive Public Information Media Relations
- Recreation Center - Rentals
- Recreation Center - Support of Union Reservoir Swim Beach and Events
- Rental Housing - Acquisition Program
- Rental Housing - Fee Waiver/Fee Offset Program
- Rental Housing - Support of and New Construction
- Special Projects
- Summer Camps
- Summer Concert Series
- Sunset Golf Course - Turf Maintenance and Irrigation
- Twin Peaks Golf Course - Turf Maintenance and Irrigation
- Ute Creek Golf Course - Turf Maintenance and Irrigation
- Volunteer Parking Patrol
- Youth Programs - After School Program - Longs Peak Middle School
- Youth Programs - After School Program - Sunset Middle School

Finance

- Accounts Payable
- Audit Coordination
- Calculating and Producing Monthly Bills
- Connecting and Disconnecting Service and all associated billing work.
- Daily deposit/Balancing/Banking
- Emergency Management
- Environmental Response
- GID Support
- Internal Controls
- Investments
- Leadership & Supervision
- Licensing
- Payments, payment arrangements and collections.
- Risk Management

Human Resources

- Collective Bargaining
- Training and Development/Organizational Development
- Tuition Reimbursement
- Volunteer Management

Mayor and Council

- LDDA Support
- Longmont Council for Arts
- LSO 4th of July Concert
- Old Firehouse Arts Studio
- Public Information Event Sponsorship and Support
- Restorative Justice (LCJP)

Municipal Court

- Adult Probation Supervision and Monitoring
- Court Security
- Court-Ordered Education
- Juvenile Probation Supervision and Monitoring
- Pre-sentence investigations
- Supervised community service work program

Planning and Development Services

- Business Assistance
- Business Grants and Loan Program
- City Produced Special Events
- LDDA Support
- Liquor Licensing Inspections
- Primary Employment Incentives
- Private Airport Development
- Project Management of Capital Projects
- Visit Longmont Contract

Power and Communications

- City Produced Special Events Public Information Sponsorship and Support
- Financial Monitoring and Analysis
- Internet Service Provider Provision
- LAEC Membership/Economic Development
- Proactive Public Education and Marketing
- Reactive Public Information Media Relations
- Renewable Energy Services
- Tree Planting
- Wi-Fi in Parks, at Events and at Select Customer Locations

Public Safety

- Animal Control Education and Pet Licensing
- Animal Emergency Contract
- Car Seat Program
- Child Sex Assault Prevention Project
- Citizen Academies
- Commercial Vehicle Safety
- Community and Staff Emergency Medical Training
- Community Health Network
- Comply with Court Orders for Criminal Justice Records
- Coordination of Smart Devices
- Disaster Assessment and Response Team (DART)
- Existing Moderate/Low Risk Building Inspections
- False Alarm Services
- Fire Cause Investigations
- Fire Services Maintenance
- July 4th Fireworks Display
- K-9
- License Investigation
- Management and Maintenance of Public Safety Facilities

Public Safety (continued)

Management of Firing Range Facility of Law Enforcement Use
 Management of Public Safety Vehicles
 Parking Enforcement
 Pawn Broker Cases
 Property and Evidence
 Public Information Event Sponsorship and Support
 Public Safety Records Retention
 Recruitment
 Report Taker Unit
 Research and Development
 Ride-A-Long
 Self Inspections
 Sergeant Apprenticeship
 Smoke Alarm Campaign
 SWAT Educational Services
 SWAT Tactical Medic Services
 Target Hazards
 Traffic Safety Class
 Utilities Calls for Services

Public Works and Natural Resource

Asset Management
 Boards & Commissions Support
 Boat Inspection
 Budgeting - Public Works & Natural Resources
 Button Rock Coordination (community relations)
 Button Rock Forest Stewardship
 Button Rock Preserve maintenance
 Button Rock Preserve Ralph Price Reservoir Fishing Permits
 City Facility Disposal Services
 City Produced Special Events
 City Wide Building Security
 Collection and Disposal of Trash from Parks
 Computer Modeling & Monitoring
 Contractor Management
 Custodial Maintenance Services
 Customer Billing Assistance for Utilities
 Customer Contact Center
 Database, Application Reporting Mgmt
 Develop, update and manage system Master Planning Efforts
 Dumpster Rental Program
 Engineering & Construction - Response to Inquiries
 Engineering Support for Operations - Streets
 Engineering Support for Operations - Utilities
 Financial Monitoring and Analysis
 General Lease Management
 GIS Development, Mapping, Routing and Field Services
 Graffiti Vandalism
 Hard to Recycle Events (Three Annual)
 Household Hazardous Waste Program
 Illegal Trash Pick Up
 Inspection of Work for Right-of-Way Permits
 Land Use, Utilities, and Floodplain Customer Service
 Landscape Maintenance
 Large Item Pickup Program
 Manage City property acquired as part of the Raw Water System
 Mosquito Control
 Municipal Facility Grounds Maintenance
 Neighborhood Traffic Mitigation Program (NTMP)
 No Charge Collection Events for Community Services
 Oil and Gas Coordination
 Outreach & Education Programs
 Park Turf Care
 Parking Lot Maintenance & Rehabilitation
 Parks Irrigation & Irrigation Maintenance
 Parks Responses to Customer Inquiries
 Pavement Maint. - Grade Gravel Streets
 Pavement Management Plan
 Permit Review and Approval
 Private Special Events
 Proactive Public Information, Education and Marketing
 PWNR Technology Deployment and Asset Analysis & Training
 Raw Water Rental Programs
 Reactive Public Information Media Relations
 Regulatory compliance - air quality
 Regulatory Compliance - Sanitation
 School Safety
 Serve on the Board of Directors for Ditch and Reservoir Companies
 State Access Permits

Public Works and Natural Resource (continued)

Strategic Planning & Efficiency Studies
 Technical support to operations, engineering, natural resources
 Technical Support to other City divisions/departments
 Traffic Safety
 Traffic Signal Upgrades and Installations
 Traffic Studies and Data
 Tree Care & Landscaping
 Tree Contractor Licensing
 Tree Preservation and Protection Support
 Union Reservoir Admissions, Shelter Rental and Camping
 Union Reservoir Water Management
 Vegetation Restoration and Monitoring
 Volunteer Management
 Waste Diversion Center Operations
 Water Conservation Programs
 Wildlife and Fisheries Management

Shared Services

Accidents
 Boards & Commissions Support
 Building and infrastructure Management
 Council Support
 Federal and State Regulatory Reporting
 Licensing and Permitting--Liquor Licensing
 Licensing and Permitting--Specialty Business Licenses
 Organizational Empowerment
 Parts Management
 Parts Purchase and Inventory
 Radio and Radio Infrastructure Management
 Records Management--Recording

Priority Based Budgeting Programs By Quartile

Quartile 4

City Attorney

- Bankruptcy
- Collections

City Manager

- Customer Satisfaction Survey
- Legislative Affairs
- Public Information Event Sponsorship and Support

Community Services

- City Meetings Special events
- Museum Store
- Proactive Public Information, Education and Marketing

Finance

- Accounts Receivable/Collections
- Auditing
- Cashiering/cash receipts
- Collections
- Customer Service
- Fiscal Analysis
- Information Desk
- Pick up and deliver mail to city departments
- Processing Returns
- Reporting
- Wellness

Human Resources

- Recognition Program

Mayor and Council

- Citywide Projects Support
- Longmont Symphony Orchestra
- Regional Air Quality Council
- Sister Cities

Municipal Court

- Weddings

Non Departmental

- Bad Debt
- Citywide Projects Support
- Employee Activities
- Employee Recognition
- Senior Refunds
- Sick Conversion

Planning and Development Services

- Other Events
- Private Special Events
- Floor Duty

Power and Communications

- Analysis and Coordination with Other Entities
- Commercial Assessments
- Commercial Business Efficiency Grants
- Commercial Rebates
- Commercial Tune Ups
- Contract and Legal Coordination
- Department Performance Goal Tracking and Reporting
- Electric Rate Discount Programs
- Electric Vehicle Infrastructure
- Government Reporting
- Main Street Banner Program
- Project Analysis
- Residential "Efficiency Works" Program
- Residential Rebates
- Residential Sustainability Matching Grant

Public Safety

- Behind the Badge
- Commander Apprenticeship Program
- Fingerprinting Services
- Honor Guard
- Jail/Court Prisoner Transport
- Training Sponsorship

Public Works and Natural Resources

- Airport Lighting
- Analysis and Coordination with Other Entities
- Assist members of public on raw water system and water rights
- Christmas Tree Disposal
- City Produced Special Events
- Curbside leaf and limb program
- Downtown Services
- Free Landfill Drop Events
- Grounds & Buildings
- Labor Tracking
- Lease of Employee Parking Downtown
- Legislative Tracking
- Oil and Gas Coordination
- Paper Shredding Program
- Private Special Events
- Records Management
- RTD EcoPass Program
- Serve as City's Liaison to outside agencies
- Surveying/GPS Management
- Underdrain Permitting
- Union Reservoir Lease Management

Shared Services

- Cell Phones and Pagers
- Citywide Projects Support
- Compressed Natural Gas (CNG) Fueling Management
- Elections--LFCPA
- Legislative Affairs
- Pension Elections
- Vendor Outreach